



**WEEKLY TIME RECORD**

Name: \_\_\_\_\_

Week Ending: \_\_\_\_\_

2121 Oak Valley Dr.  
 Ann Arbor, MI 48103  
 Phone: 734-213-6768  
 Fax: 734-213-3690

DAY	DATE	IN	OUT	TOTAL
Saturday				
Sunday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
			Total Hours	
			Rate	
			TOTAL	

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_